

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 02/01/2002

| No. | Item | Start Date | Details | Status | U | Date Ended |
|-----|---|---|--|---|---|------------|
| 01 | PeopleSoft - HR Ref: Kari Alverson | Each Friday on PR Check Issue day | <u>ACTIVITY:</u> Update HRSBOX, HRQA, and HRTEST databases throughout the day. <u>LOCATION:</u> N/A <u>IMPACT:</u> These databases will be unavailable during the updates. | Ongoing. | | N/A |
| 02 | PeopleSoft - HR Ref: Kari Alverson | Monday to Wednesday of each Payroll week | <u>ACTIVITY:</u> Bring down HRPROD Application Server from 10am Monday until 8am Wednesday <u>LOCATION:</u> N/A <u>IMPACT:</u> The server will be unavailable during this period of the <u>Payroll week</u> . | Ongoing. | | N/A |
| 03 | PeopleSoft - HR Ref: Kari Alverson | Friday, 02/08/2002 | <u>ACTIVITY:</u> Apply patches to the HR Production areas from 7am until 9am <u>LOCATION:</u> N/A <u>IMPACT:</u> The server will be unavailable during this period. | Waiting for scheduled Start Date. | | |
| 04 | PeopleSoft - FS Ref: Kari Alverson | Each Friday between 1st & 2nd PR Check Issue days | <u>ACTIVITY:</u> Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. <u>LOCATION:</u> N/A <u>IMPACT:</u> These databases will be unavailable during the updates on those days. | Ongoing. | | N/A |
| 05 | PeopleSoft - FS Ref: Kari Alverson | To Be Determined | <u>ACTIVITY:</u> Apply patches to the FS Production areas from 7am until 9am <u>LOCATION:</u> N/A <u>IMPACT:</u> The server will be unavailable during this period. | Waiting for decision. | | N/A |

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| 44 | HTE Ref: Dennis Jones | Saturday, 02/16/2002 at 5pm | <u>ACTIVITY:</u> Load HTE version 6.0 to Production. <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> HTE will be unavailable, beginning at 5pm, and may not be available for general use on Sunday, 02/17. Normal operation resumes on Monday, 02/18(holiday). | Waiting for NEW Start Date. | | |
| 59 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Wednesday, 01/23/2002 | <u>ACTIVITY:</u> Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). <u>LOCATION:</u> ISD <u>IMPACT:</u> Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 60 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Monday, 02/04/2002 thru Friday, 02/08/2002 | <u>ACTIVITY:</u> Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). <u>LOCATION:</u> FAX <u>IMPACT:</u> Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 65 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Wednesday, 01/30/2002 | <u>ACTIVITY:</u> Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K). <u>LOCATION:</u> Convention Center <u>IMPACT:</u> Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |

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| 66 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Monday, 02/04/2002 thru Friday, 02/08/2002 | ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: LOCATION: MSC (by department) IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
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| 67 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Tuesday, 01/22/2002 | ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: LOCATION: Parks IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 68 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Monday, 02/11/2002 thru Thursday, 02/28/2002 | ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: LOCATION: City Hall (by department) IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 67 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Tuesday, 01/22/2002 | ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: LOCATION: Parks IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 68 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Monday, 02/11/2002 thru Thursday, 02/28/2002 | ACTIVITY: Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: LOCATION: City Hall (by department) IMPACT: Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |

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| 69 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Tuesday, 02/12/2002 | <u>ACTIVITY:</u> Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: <u>LOCATION:</u> Fire <u>IMPACT:</u> Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
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| 73 | McAfee Virus Scanner Ref: Paul Pedron | Rescheduled for Wednesday, 01/23/2002 | <u>ACTIVITY:</u> Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: <u>LOCATION:</u> RDA <u>IMPACT:</u> Some workstations may automatically reboot. Total time: 2-4 minutes at the startup. | On hold due to recurring network problems. | | |
| 74 | PeopleSoft Maintenance Ref: Kari Alverson | Saturday, 02/23/2002 (Tentative) | <u>ACTIVITY:</u> Perform preventive maintenance on PeopleSoft databases (HR & FS). <u>LOCATION:</u> N/A <u>IMPACT:</u> All HR & FS databases will be down all day. <u>May</u> be back up by 5pm, if not, then by 7am on 02/24. Playarea databases will be up-to-date duplicates of production if users need to look at data. DO NOT INPUT into these databases as any new data will not be captured into production. | Waiting for the scheduled Start Date. | | |
| 75 | Server Cabinet Move Ref: Don Robbins | Saturday, 02/02/2002 at 6pm | <u>ACTIVITY:</u> Move the 2 remaining South wall cabinets to line up with the East-West row of cabinets. <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> Servers Oxygen, Thorium, and Helium will be unavailable for approximately 3 hours. | On hold due to recurring network problems. | | |

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| 76 | NIC Installation Ref: Don Robbins | Saturday, 02/02/2002 at 6pm | <u>ACTIVITY:</u> Install copper Gigabit NIC on servers Oxygen and Thorium. <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> Servers Oxygen and Thorium will be unavailable for approximately 3 hours. | On hold due to recurring network problems. | | |
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| 77 | AS/400 Move Ref: Dennis Jones | Saturday, 02/02/2002 at 3:30pm | <u>ACTIVITY:</u> Backup systems, then move AS/400 CPU and Tape unit to the South wall of the computer room. <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> The AS/400 will be unavailable for approximately 3 hours. | On hold due to recurring network problems. | | |
| 78 | PeopleSoft Servers Ref: Don Robbins | To Be Determined | <u>ACTIVITY:</u> Connect servers Titanium and Gold to the Cisco 4908 (Fiber Gigabit Ethernet). <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> Servers Titanium and Gold will be unavailable for approximately 3 hours. | On hold due to recurring network problems. | | |
| 79 | Ethernet Cards Ref: Don Robbins | Saturday, 01/26/2002 at 6pm | <u>ACTIVITY:</u> Install Gigabit Ethernet cards in the Oxygen and Helium servers <u>LOCATION:</u> ISD Computer Room. <u>IMPACT:</u> Systems offline from 6pm-9pm include: ISD (J: & K: drives) GSD data | On hold due to recurring network problems. | | |

